

I would like to volunteer

I am interested in helping Alzheimer's Society as a volunteer.

Only give the contact details you are happy for us to use now and in the future. You can update your contact details at any time.

Personal details

First name(s): _____

Last name: _____

Known as: _____

Title: (Mr, Mrs, Ms, Miss, Dr etc) _____

Address: _____

Email: _____

Home tel. (inc. area code): _____

Work tel. (inc. area code): _____

Postcode: _____

Mobile tel.: _____

Date of birth: _____

Gender: ☐ Male ☐ Female

What would you like to do?

Please let us know about the kind of activities you would like to be involved with. If you are interested in a specific role that has been advertised, please enter the details below. If you are uncertain about the type of volunteering that may suit you, please complete the form as much as you can and return it to us. We will do our best to find a role that will be of interest to you and which meets our local needs.

Please give an indication of your availability:

Your skills and experience

If you have any specific skills and experiences that may be useful to us, please use the space below to tell us about them. This could be your present or previous job, your hobbies and interests, skills from being a carer, looking after a family or from volunteering with other organisations.

Please also indicate why you are interested in being an Alzheimer's Society volunteer.

Your confirmation

I would like to find out more about volunteering. Please get in touch by using my personal details on this form. I understand that my personal details will be kept securely and will be entered onto Society computer systems. I also understand that my personal details will only be used for the purpose of my volunteer role and to keep me updated about wider Alzheimer's Society activities. I understand that my personal information will be kept in accordance with current data protection laws and Society policies.

I understand that my preferred communication preferences will be agreed when I meet with you.

Your signature _____

Date _____

What happens next?

As a responsible organisation, Alzheimer's Society aims to ensure the health, safety and wellbeing of everyone we come into contact with, by recruiting volunteers according to best practice. This will involve:

- Filling in this volunteering form so we have your contact details and areas of interest
- An informal meeting to discuss your interest further, matching you to a suitable volunteer role
- Some additional paperwork that we will complete with you, plus a request for two references
- Asking for details of criminal convictions, but having a conviction doesn't necessarily bar you
- For some roles, a criminal record check with the appropriate agency
- A role description, setting out clearly what is involved with your preferred role
- Relevant induction, training and ongoing development
- A volunteer handbook, or similar information, with details about volunteering and about the Society
- A named contact for local support and guidance, helping you become part of the team
- A volunteer identity card, where essential, once your role is confirmed.

It is important that the Society recruits and supports volunteers in this way. It helps to ensure our commitment to volunteering is open and honest and that our activities are carried out safely, for the benefit of each other and for everyone that we come into contact with. It also helps you to establish your commitment to your role. Volunteer roles can only be confirmed when our recruitment process is complete.

Your ongoing support

When we have been able to confirm your volunteer role, we will provide you with the induction and ongoing support you need. We understand and respect that everyone is different, and we'll do our very best to make sure individual needs are met. We'll reimburse agreed out-of-pocket expenses and provide you with the tools to be effective in your role.

Where to send your form

Please return this form as indicated in the covering letter or as explained by the person who gave it to you. If you don't know where to send it, please post it, marked **confidential**, to Alzheimer's Society, Volunteering Development, Devon House, 58 St Katharine's Way, London E1W 1LB. Thank you.

Registered office: Alzheimer's Society, Devon House, 58 St Katharine's Way, London E1W 1LB
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